

SCHC Outreach & Communications Committee Call

25 August 2016

Attendees: Renee, Denese D., Gary W., Danielle S.

Topic: SCHC Trademark Registration

Trademarking contract was sent on to Ann Thompson (has been signed); work on Trademark is in progress - no eta on completion date at this time.

Topic: Newsletter Guidelines

Request for Board to approve a contract extension to m2 for newsletter publication will be presented at the September BOD meeting. Proposal will be to have a newsletter publication issued for 10 months of the year (skipping August and December as these are traditionally months when many regions are on holiday schedules). In addition, this will save on money and resourcing.

Topic: Training Guide

Renee, Denese, Gary, and Danielle will review the slide packet (as provided by Renee) and provide any comments/edits back to Denese. Team will review the comments via Webex on Monday, 12 September. We will update the Board on progress at the September BOD meeting.

Topic: SCHC Forum Discussion

Challenges of Creating R&D Safety Data Sheets – invite has been cascaded to all Committee members, registration is required (1 Sept 2016, 10-11am Eastern)

Topic: Committee Webpage Review

Committee members have been asked to review the Committee SCHC webpage and provide feedback if any items should be removed. Info will be provided back to Lori to update the page.

Topic: Committee Leadership

Denese has asked Ann to approve Elizabeth (Beth) Tanner as her replacement for Committee Co-Chair. Nomination is pending Ann's approval.