



# Society For Chemical Hazard Communication

## General Information and Guidance for the Technical Poster Session

### What is the technical poster session and an abstract?

The technical poster session is an informal forum for the exchange of ideas. Ideas are presented as posters in a reception atmosphere where authors and attendees can mingle and exchange opinions. An abstract is a short summary (approximately 200 words) of the ideas being presented in a poster. Once accepted, abstracts are posted on the SCHC website and the SCHC Spring Conference app.

### Who may present a poster?

Any SCHC member may submit an abstract and do a poster. The abstract should clearly communicate how the topic is related to chemical hazard communication, and the poster can be done individually or jointly with co-authors. Abstracts from non-members will be accepted, but they must be sponsored by an SCHC member.

### What topics are appropriate for the SCHC Technical Poster Session?

Any topic related to chemical hazard communication, in its broadest sense, may be presented at the poster session. It could be a problem that you resolved, a project from your work, or a proposed improvement. A poster can focus on labels, SDS, signage, training, regulations, or policies. It can be informative, teach, or entertain. It can focus on a new topic that people need to know about. It can relate to a presentation that will be on an agenda, was on an agenda, or will never make an agenda because it's not big enough. It can be an update of an earlier poster. It can focus on an issue discussed in one of the Professional Development courses, or it could focus on one of the countries discussed in a course. It can even be about SCHC or one of its parts.

Some previous posters include

- 1) The Anatomy of a HazCom Document Audit;
- 2) How to Author a Combined SDS and Label Compliant with OSHA HazCom 2012 and WHMIS 2015;
- 3) Global Review of Article Definitions;
- 4) Multi-Modal Classification of Marine Pollutants;
- 5) Characterizing Occupational Exposures in a Hair Salon
- 6) The Internet: An Exciting New Dimension to EHS Information Management;
- 7) The Role of Endocrine Disruption in a “Scientifically Defensible” Hazard Determination.

Posters intended to market a specific product or service are NOT considered appropriate for the Spring poster session but are appropriate for the Fall Vendor Exhibit.



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## How to participate?

1. Formulate an idea for a poster.
2. Summarize the idea in an abstract of approximately 200 words, which includes a title (no more than 20 words if possible), author's name(s), and contact information (e.g., affiliation, address, and e-mail address).
3. Email the abstract to the [Poster Chair](#) for review (word document attachment preferred) by the submission deadline (**February 15, 2020**). The abstracts will be reviewed by the Abstract Review Committee for applicability, appropriateness, and quality. Typically, the authors will be notified if the abstract has been accepted or not within 10 days after the submission deadline.
4. Once the abstract is accepted, prepare a poster for presentation at the Spring Conference (**Tuesday, March 31st, 6:00-8:00 p.m.**). SCHC will supply the poster board, easel, push pins, etc. The presenter must register for the conference to present the poster.
5. After the conference, send the electronic version of the poster to the [Poster Chair](#) if you would like to share it on the SCHC website and the Spring conference app.

## What is the recommended size of the poster? Does the poster need to be professionally designed?

We don't have specific recommendations for poster size; however, the poster should be smaller than the poster board. We get poster boards from a local source, so the size of a poster board can be different at every meeting. Once the poster abstract is accepted, the authors will be notified of the size of the poster board, which is typically 4 ft. × 6 ft., or 4 ft. × 8 ft., in landscape orientation.

People are sometimes reluctant to do a poster because they don't possess the graphics capability or artistic skills to do a glitzy, professional poster. Don't let that be a concern. While it's nice if a poster looks professionally done, it's not a requirement. We've had plenty of posters that were done on someone's PC, or were collections of papers or photos, etc. The focus is on the content, not the appearance.

## Where can the previous poster abstracts and posters be found?

Since 2014, we have been posting all the poster abstracts and most of the electronic versions of the posters on the SCHC website. Look for the list of the most recent meetings on the main page of the SCHC website and open the webpage of a specific Spring Conference. There you will find the list of poster abstracts and the electronic versions of posters, either on the top of the agenda or under Tuesday's agenda.

Since 2017, we have been posting the poster abstracts and most of the electronic versions of posters on the SCHC Spring Conference app.

If you have questions or need additional information, please feel free to contact:

## For our winners

During each Technical Poster Session, attendees may vote on the best poster. The overall winner and first runner-up, will be announced the following day, during the closing session of the conference, and presented with a certificate denoting their achievement. The overall winner and 1<sup>st</sup> runner-up will also receive a plaque, to be delivered sometime after the conclusion of the conference. Note that if multiple people present a single poster together, only one award plaque will be issued. In the event of a tie for the overall winner, no runner-up will be awarded. Instead, both participants will be recognized and both will receive a separate award plaque. However, if there is a tie for the position of 1<sup>st</sup> runner-up, all such participants will be recognized and receive their own 1<sup>st</sup> runner-up award plaque (one award plaque per poster).

[Poster Session Committee Chair](#)